

**QCF BTEC**

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| **INTERNAL VERIFICATION – ASSIGNMENT BRIEF** | | | | | | | |
| **Programme title** | | L2 BTEC Creative Media Production | | | | | |
| **Assessor** | | **K Ryan** | | | **Internal Verifier** | **J Alcock** | |
| **Unit** | | Unit 1: **Research for Creative Media Production** | | | | | |
| **Assignment title** | | **Planning for success** | | | | | |
| Is this assignment an authorised assignment brief published by Pearson? If so, has it been amended by the centre in any way? Please give details. | | | | | | | |
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| **INTERNAL VERIFIER CHECKLIST** | | | | **Comments** | | | |
| Is this assignment for whole or part of a unit? | | | W/P | W | | | |
| Are accurate programme details shown? | | | Y/N\* | Y | | | |
| Are accurate unit details shown? | | | Y/N\* | Y | | | |
| Are clear deadlines for assessment given? | | | Y/N\* | Y | | | |
| Are the assessment criteria to be addressed listed? | | | Y/N\* | Y | | | |
| Does each task show which criteria are being addressed? | | | Y/N\* | Y | | | |
| Are these criteria actually addressed by each task? | | | Y/N\* | Y | | | |
| Is it clear what evidence the learner needs to generate? | | | Y/N\* | Y | | | |
| Are the activities appropriate? | | | Y/N\* | Y | | | |
| Is there a scenario or vocational context? | | | Y/N\* | Y | | | |
| Is the language and presentation appropriate? | | | Y/N\* | Y | | | |
| Is the timescale for the assignment appropriate? | | | Y/N\* | Y – based on time allocation | | | |
| **Overall, is the assignment fit for purpose?** | | | Y/N\* | Y | | | |
| \*If ‘No’ is recorded and the Internal Verifier recommends remedial action before the brief is issued, the Assessor and the Internal Verifier should confirm that the action has been undertaken on Page 2. | | | | | | | |
| **Assessor signature** | K Ryan | | | | | **Date** | Aug 18 2019 |
| **Internal Verifier signature** | J ALcock | | | | | **Date** | Aug 18 2019 |
| **Lead Internal Verifier signature** (if required) |  | | | | | **Date** |  |

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| **Action required:** | | | |
|  | | | |
| **Action taken:** | | | |
|  | | | |
| **Assessor signature** |  | **Date** |  |
| **Internal Verifier signature** |  | **Date** |  |
| **Lead Internal Verifier signature** (if required) |  | **Date** |  |