

**QCF BTEC**

|  |
| --- |
| **INTERNAL VERIFICATION – ASSIGNMENT BRIEF** |
| **Programme title** | L2 BTEC Creative Media Production |
| **Assessor** |  **K Ryan**  | **Internal Verifier** | **J Alcock** |
| **Unit** | Unit 1: **Research for Creative Media Production** |
| **Assignment title** | **Planning for success**  |
| Is this assignment an authorised assignment brief published by Pearson? If so, has it been amended by the centre in any way? Please give details. |
|  |
| **INTERNAL VERIFIER CHECKLIST** | **Comments** |
| Is this assignment for whole or part of a unit? | W/P | W |
| Are accurate programme details shown? | Y/N\* | Y |
| Are accurate unit details shown? | Y/N\* | Y |
| Are clear deadlines for assessment given? | Y/N\* | Y |
| Are the assessment criteria to be addressed listed? | Y/N\* | Y |
| Does each task show which criteria are being addressed? | Y/N\* | Y |
| Are these criteria actually addressed by each task? | Y/N\* | Y |
| Is it clear what evidence the learner needs to generate? | Y/N\* | Y |
| Are the activities appropriate? | Y/N\* | Y |
| Is there a scenario or vocational context? | Y/N\* | Y |
| Is the language and presentation appropriate? | Y/N\* | Y |
| Is the timescale for the assignment appropriate? | Y/N\* | Y – based on time allocation |
| **Overall, is the assignment fit for purpose?** | Y/N\* | Y |
| \*If ‘No’ is recorded and the Internal Verifier recommends remedial action before the brief is issued, the Assessor and the Internal Verifier should confirm that the action has been undertaken on Page 2. |
| **Assessor signature** | K Ryan | **Date** | Aug 18 2019 |
| **Internal Verifier signature** | J ALcock | **Date** | Aug 18 2019 |
| **Lead Internal Verifier signature** (if required) |  | **Date** |  |

|  |
| --- |
| **Action required:** |
|  |
| **Action taken:** |
|  |
| **Assessor signature** |  | **Date** |  |
| **Internal Verifier signature** |  | **Date** |  |
| **Lead Internal Verifier signature** (if required) |  | **Date** |  |